



Mark Gordon
Governor
K. Luke Reiner
Director

WYOMING DEPARTMENT OF TRANSPORTATION AERONAUTICS COMMISSION MEETING MINUTES



Bill DeVore
Chairman
Telephone No.:
(307) 777-4015

I. CALL TO ORDER

A meeting of the Aeronautics Commission was held via Teleconference on Thursday, November 7, 2019. Chairman DeVore presided, calling the meeting to order at 2:30 p.m.

II. ROLL CALL

Commissioners present and constituting a quorum:

Bill DeVore, Chairman, District 3

Doyle Vaughan, Commissioner, District 2

John Newton, Vice Chairman, District at Large

Pete Schoonmaker, Commissioner, District 5

Chuck Brown, Commissioner, District 1

Bruce McCormack, Commissioner, District 4

Sigsbee Duck, Commissioner, District at Large

Luke Reiner, Ex Officio, Director of WYDOT

III. INTRODUCTIONS

Staff and guests present and participating in the meeting included:

Brian Olsen, Administrator

Christy Yaffa, Planning & Programming Mgr.

Shawn Burke, Air Service Development Analyst

Ryan Thompson, Attorney General's Office

Katie Pfister, Commission Secretary

Phillip Hearn, Engineering & Construction Mgr.

Mike Kahler, Attorney General's Office

IV. ADJUSTMENTS TO AGENDA

No adjustments were made to the agenda.

V. ACTION ITEMS

Mr. Burke reviewed Cheyenne's ASEP Application.

A. Cheyenne's ASEP Application

The following is taken from the Explanation of Agenda:

The Cheyenne Regional Air Focus Team (CRAFT) is requesting \$600,000 in state funds from the Air Service Enhancement Program (ASEP) at a 30.1% state match to continue once-daily service to Dallas/Fort Worth Intl. Airport (DFW) on American Airlines operated by SkyWest. Service initially commenced November 4, 2018 with one-daily flight and in early 2019, SkyWest announced that a second daily flight would be added over the summer period (May-Sep) for no additional cost to the guarantee. In the twelve months since service has started, an estimated 30,000 passengers have used the service and the airport exceeded the 10,000 enplanement threshold for the first time since 2013. The timing of this agreement was delayed as CRAFT and its partners weighed different frequency proposals for service over the summer 2020 period. This agreement is also for one-daily flight as was the original agreement last year. The total guarantee for this agreement was reduced by \$200,000 from the previous year's agreement amid the improving performance of the market. Note: The application requests a 30.0618% match which has been rounded to 30.1%.

Recommendation: Mr. Burke recommended approval of CRAFT's application for a state match of 30.1% not to exceed \$600,000 for service on American Airlines operated by SkyWest Airlines for service to Dallas/Ft. Worth Intl. Airport.

Motions: It was moved by Commissioner Schoonmaker, and seconded by Commissioner Vaughan to approve the Cheyenne's ASEP Application as presented.

Discussions: As there were no major questions or comments, the Commission then voted on the approval Cheyenne's ASEP Application as presented. *Motion Carried.*



Mark Gordon
Governor
K. Luke Reiner
Director

WYOMING DEPARTMENT OF TRANSPORTATION AERONAUTICS COMMISSION MEETING MINUTES



Bill DeVore
Chairman
Telephone No.:
(307) 777-4015

V. ACTION ITEMS (Continued)

Ms. Yaffa reviewed the WACIP Budget Modifications for FY20.

B. FY20 WACIP Budget Modifications

The following is taken from the Explanation of Agenda:

The WACIP modifications this month consist of only those changes needed to expedite existing projects. Significant monetary changes and new requests submitted through the WACIP annual update will be presented at the December business meeting.

The FY20 WACIP Budget Modifications this month consist of fifteen (15) changes that represent an increase of \$388,851 in state funds allocated to projects. The remaining state funds are \$604,997.

Recommendation: Ms. Yaffa recommended approval of the FY20 WACIP Budget Modifications as presented.

Motions: It was moved by Commissioner Newton, and seconded by Commissioner McCormack to approve the FY20 WACIP Budget Modifications as presented.

Discussions: As there were no major questions or comments, the Commission then voted on the approval of the FY20 WACIP Budget Modifications as presented. Motion Carried.

VI. EXECUTIVE SESSION

There was no need for an Executive Session.

VII. ADJOURNMENT

It was moved by Commissioner Brown, seconded by Commissioner McCormack, and carried to adjourn the meeting at 2:54 p.m.